Behavioural Supports Ontario
Soutien en cas de troubles du comportement en Ontario

BSO Knowledge to Practice CoP

Knowledge to Practice Planning Worksheet

Knowledge to Practice Lead:	Date:
Organization:	Name/Contact Info:
Request/Need/Goal/Background:	

Knowledge to Practice Plan (Cycle #   )

	Steps/Stages to Consider	What Exists	What We Need & Next steps
↕	**Creation** The best evidence needed to meet a knowledge/practice gap is created or compiled. Questions to consider: • What is the research/best practice around this topic? • Are tools/resources already available?		
↕	**Transfer** The evidence is presented in various ways to optimize its availability to users. Questions to consider: • Who needs to know this information? • Are materials formatted for easy use & user diversity? Do they need to be adapted? • Are multiple methods being used to transfer information?		

	Steps/Stages to Consider	What Exists	What We Need & Next steps
	Translation **Users are helped to understand and use the evidence to support practice change.** <u>Questions to consider:</u> • What internal procedures/resources are in place to support? • Who are the formal educators/coaches? How can they be utilized to ensure that users understand transferred information as intended? • Who are the informal influencers? How can they be engaged to support accurate understanding?		
	Implementation **The resources, environment, culture, and processes are in place that enable practice change.** <u>Questions to consider:</u> • Are administrators/managers actively engaged in supporting & validating this practice change? • What implementation barriers exist? Possible solutions? • Have unintended consequences been considered? • What are the sustainability challenges? Possible solutions? • What additional supportive strategies will enable greater success?		

Evaluation/Reflection/Sustainability

Collaboration Contact:	Date:

Outcomes (e.g. feedback from staff, examples of application, outcome measures, unintended consequences):

Lessons Learned (e.g. What worked well & what do we need to change?):

Identified Opportunities to Change the Process:

Revisions/Adaptations Needed:

The Knowledge to Practice Process Framework is a cycle rather than a one-time event (more cycles may be required). It is also not linear as you may need to shift back to an earlier stage at any point in the process.

Is an additional cycle needed or is there a need to revisit the Knowledge to Practice Process Framework? ☐ No ☐ Yes

If yes, consider completing a full/part Knowledge to Practice cycle.

Ryan, D. et al., (2013). Geriatrics, Inter-professional Practice, and Inter-organizational Collaboration: A Knowledge-to-Practice Intervention for Primary Care Teams. *Journal of Continuing Education in the Health Professions, 33*: 180–189.